

The image shows the exterior of Warrington Town Hall, a modern building with a large glass facade and a brick structure. A blue diamond shape is overlaid in the center, containing the text 'TIME SQUARE' and 'WARRINGTON'. In the foreground, a person is walking across a paved plaza, and several black umbrellas and banners are visible along the building's base.

TIME SQUARE

WARRINGTON

VENUE PACK

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TIME SQUARE

Time Square is at the very heart of Warrington's business and leisure hub. It is a brand new 142 million mixed use scheme that has revitalised the Town Centre. This fantastic new development has created a unique family friendly shopping, restaurant and leisure experience, including a modern contemporary home for Warrington's famous market hall. With amazing on-site amenities such as The Botanist, Costellos Bar, Chester University, Gravity live and Cineworld, Time Square is buzzing with activity on a day to day basis.

Warrington Town Centre is readily accessible with excellent road connections, and a short distance away are Warrington Central and Warrington Bank Quay train stations, offering direct routes to Manchester and Liverpool, as well as being just a short walk from the bus station.

Time Square has an unbeatable large public realm, constant footfall through the site, and excellent ground floor retail and leisure offerings. The space is suitable for a huge variety of events and activations.

Warrington Time Square is owned by Warrington Borough Council, managed by Knight Frank and all of the events and marketing activity is managed by Solid Ground who will be your point of contact throughout any enquiry and booking.

This document lists out the site conditions and information which will aid you in planning your event.



HIRE RATE

TIME SQUARE

Dry Hire **£850.00 + VAT** per day (7am - 10pm*)

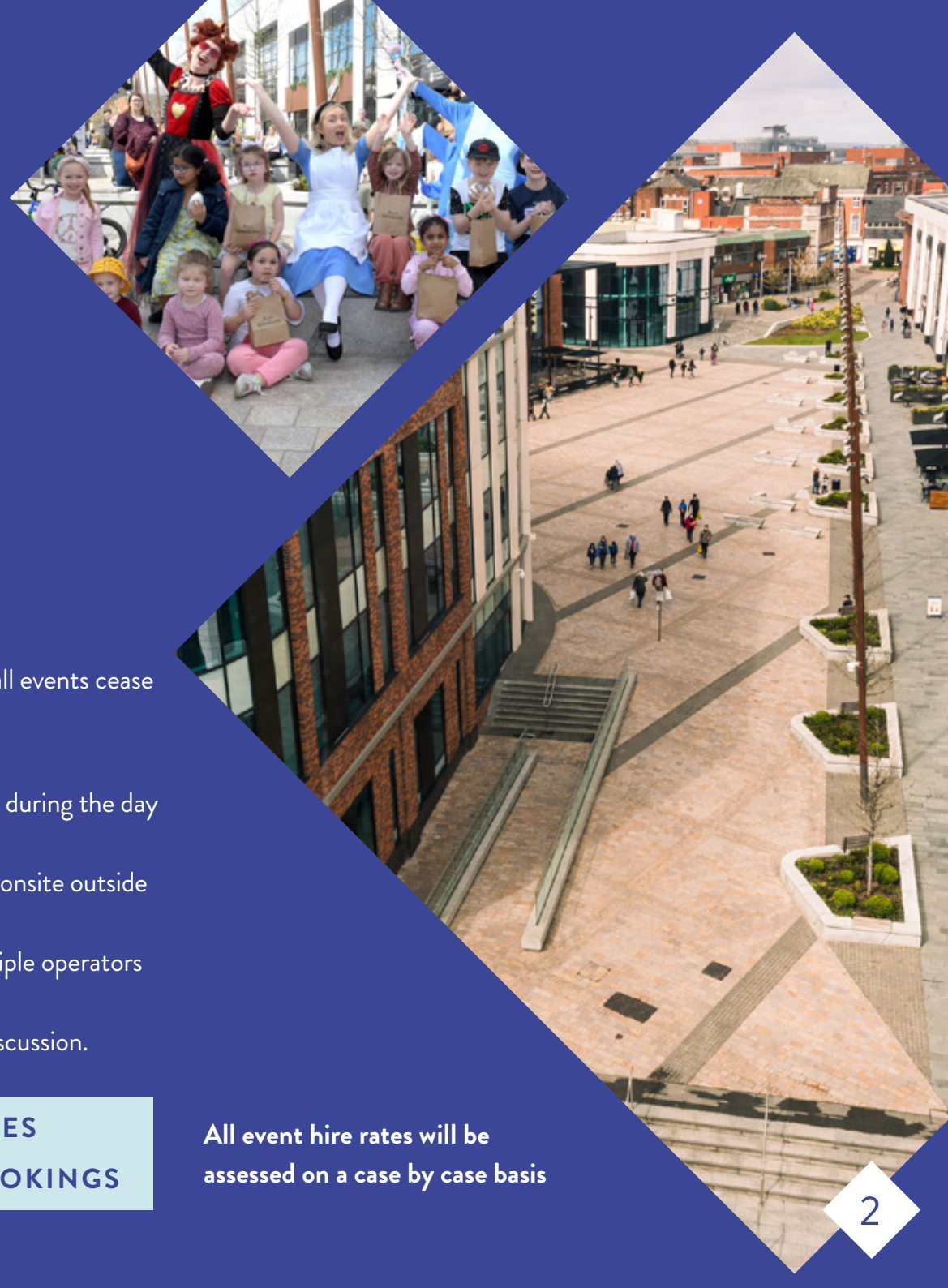
2,500 m² of usable space

Digital marketing included

- Set up can take place from 7am, events commence from 9.30am, and all events cease by 9.30pm with no further noise or activity occurring.
- All relevant licensing must be applied for by the operator.
- For multi day events, or events with alcohol - security must be provided during the day and overnight.
- Additional fees will be incurred for any equipment or infrastructure left onsite outside agreed hire times e.g toilets, HERAS, generators.
- Consideration must be taken when planning use of the site, due to multiple operators surrounding it and requiring access and egress.
- Limited amount of infrastructure available for hire onsite - subject to discussion.

DISCOUNTED RATES ARE AVAILABLE FOR CHARITIES
DISCOUNTS MAY BE AVAILABLE FOR MULTIPLE BOOKINGS

All event hire rates will be
assessed on a case by case basis



BOOKING PROCESS

STEP 1:

Hire enquiry made

STEP 2:

Site visit

STEP 3:

Event organisers submit proposal and site plan

STEP 4:

Solid Ground, Warrington Borough Council & Knight Frank approve the above

STEP 5:

Event organisers complete booking form to secure event dates

STEP 6:

Solid Ground issue deposit invoice to secure the booking

STEP 7:

Fill in event notification form for Warrington Borough Council and send to ESAG. Apply for all relevant licences, permissions and permits.

STEP 8:

All parties agree event release date

STEP 9:

Event organisers submit PLI (5mill or above) Risk Assessment, Event Management Plan, Site plan(s) Alcohol Management Plan & DPS details (if applicable), Food Hygiene (L3 or above) signage strategy and same applicable documents for all suppliers or food operators wishing to bring kit or infrastructure on to site and submit to the Event Safety Advisory Group for review.

STEP 10:

Upon approval of documentation, Event organiser must obtain a Work or Event Authorisation Permit with Knight Frank, fill out a contractor questionnaire and have an induction when arriving onsite.

STEP 11:

All parties promote event and tickets go on sale (if applicable)



MARKETING SUPPORT



SOCIAL MEDIA

 Warrington Time Square

 @timesquarewarrington

 @timesquare_warrington

 @TS_Warrington



EMAIL NEWSLETTER



WEBSITE



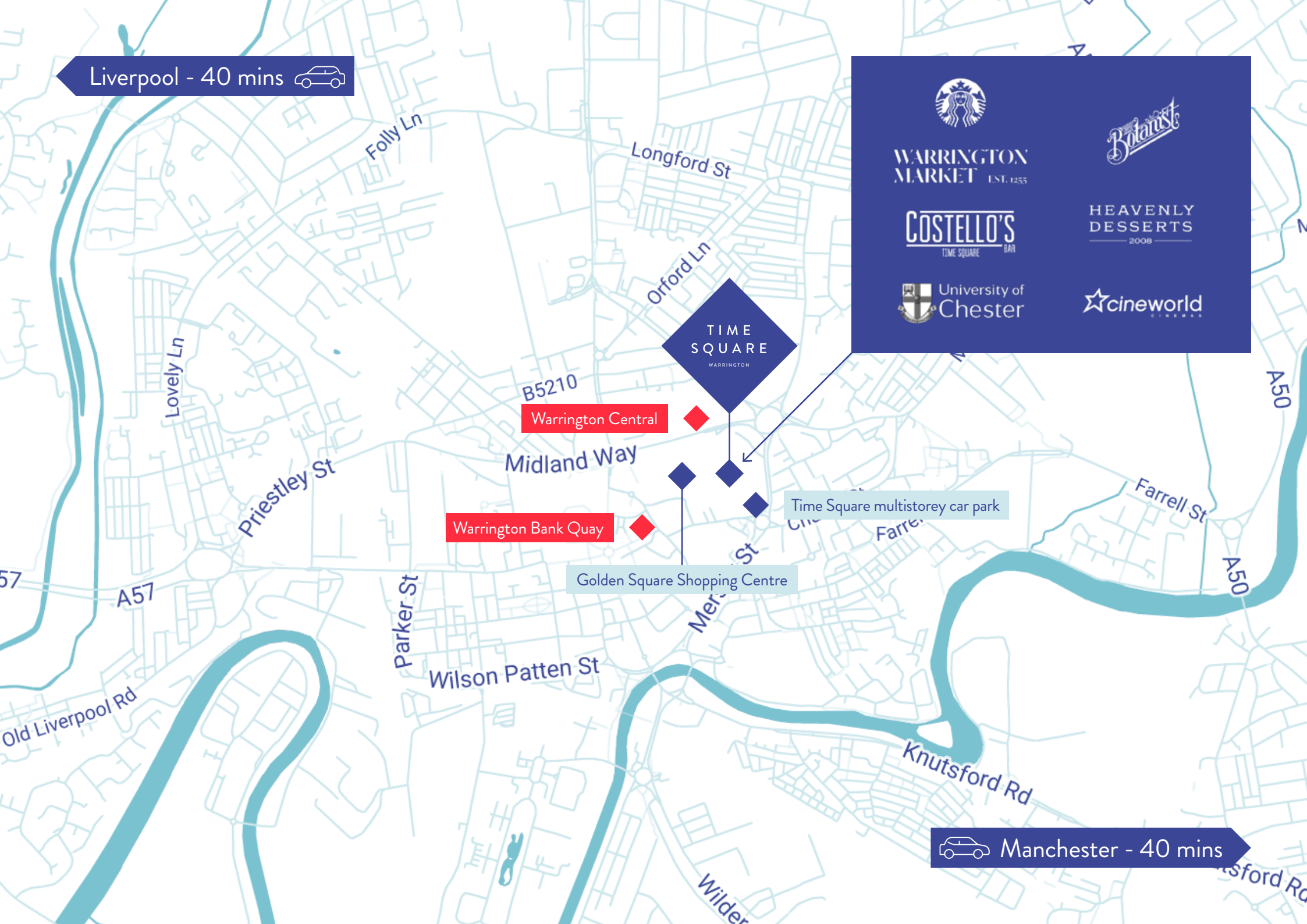
PR

YOU WILL BE REQUIRED
TO PROVIDE ALL
RELEVANT COLLATERAL
FOR YOUR EVENT

OPERATIONAL INFORMATION

- On hard-standing, food operators or generator operators must place tracking/flooring/protective matting down as part of the event plan to preserve the paving from damage especially in wetter and winter months.
- Any event must bring in their own waste disposal plan, there is no waste disposal or bins to dispose into onsite. Bins must be provided by operators and all event waste must be removed by organisers post event.
- Any contractors onsite must wear high visibility jackets, and fence off the working area for any event set up / de rig.
- Power – There are multiple usable power points across the public realm – there are 16Amp and 13Amp in each pop-up supply.
- Cooking –All food operations will be subject to an approval process for suitability.
- Licencing –Subject to the proposed activity additional licences may need to be obtained for activity such as: Temporary event notices / Markets licences / Film licences - and the organiser will be responsible for applying for these once an activity has been approved.
- The sale or supply of alcohol must be covered by a Temporary event notice & an active personal licence holder.
- Events must be inclusive to the surrounding community, and accessible for all.
- The access to site involves a tight turn, this must be taken into account with large vehicles.
- Music is permitted subject to the activity being reviewed & approved.
- Due to the nature of the site, all activity must take place within the hours of 9am and 10pm to keep within environmental noise limitations.
This includes all set up and de-rig to avoid any disruption to surrounding residents and businesses.

Liverpool - 40 mins 



Starbucks

WARRINGTON MARKET EST. 1255

COSTELLO'S TIME SQUARE BAR

HEAVENLY DESSERTS 2008

University of Chester

cineworld CINEMAS

Warrington Central

Warrington Bank Quay

Golden Square Shopping Centre

Time Square multistorey car park

 Manchester - 40 mins

CONTACT DETAILS

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To stay up to date with all our latest news and events updates by signing up to our newsletter, and following our social media channels.

 Warrington Time Square

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TIME
SQUARE
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